

WEST LINDSEY DISTRICT COUNCIL

Minutes of the Meeting of Council held in the Council Chamber - The Guildhall on 1 July 2019 at 7.00 pm.

Present: Councillor Steve England (Chairman)
Councillor Mrs Angela Lawrence (Vice-Chairman)

Councillor Owen Bierley	Councillor Matthew Boles
Councillor Mrs Jackie Brockway	Councillor Stephen Bunney
Councillor Liz Clews	Councillor David Cotton
Councillor Mrs Tracey Coulson	Councillor Christopher Darcel
Councillor Timothy Davies	Councillor Michael Devine
Councillor Ian Fleetwood	Councillor Mrs Caralyne Grimble
Councillor Cherie Hill	Councillor Paul Howitt-Cowan
Councillor Mrs Cordelia McCartney	Councillor Giles McNeill
Councillor John McNeill	Councillor Mrs Jessie Milne
Councillor Keith Panter	Councillor Mrs Judy Rainsforth
Councillor Mrs Diana Rodgers	Councillor Mrs Lesley Rollings
Councillor Jim Snee	Councillor Mrs Mandy Snee
Councillor Lewis Strange	Councillor Jeff Summers
Councillor Robert Waller	Councillor Mrs Anne Welburn
Councillor Trevor Young	

In Attendance:

Ian Knowles	Executive Director of Resources, Head of Paid Service and S151 Officer
Alan Robinson	Strategic Lead Governance and People/Monitoring Officer
Tracey Bircumshaw	Strategic Finance and Business Support Manager
James O'Shaughnessy	Corporate Policy Manager & Deputy Monitoring Officer
Katie Coughlan	Senior Democratic & Civic Officer

Also in Attendance: Three representatives from Willoughton Neighbourhood Planning Group

Also Present: 1 member of the public

Apologies

Councillor David Dobbie
Councillor Stuart Kinch
Councillor Roger Patterson
Councillor Tom Regis
Councillor Mrs Angela White

22 CHAIRMAN'S WELCOME

This being the first ordinary meeting of Full Council for the 2019/20 Civic Year, the Chairman welcomed all Members, Officers and Members of the Public present.

Representatives from Willoughton Neighbourhood Planning Group, who would later in the meeting present their successful Plan to Council, were also welcomed to meeting.

23 MINUTES OF THE PREVIOUS MEETING

(a) Minutes of Annual Meeting held on 20 May 2019

RESOLVED that the Minutes of the Annual Meeting held on 20 May 2019 be confirmed and signed as a correct record.

24 MEMBERS' DECLARATIONS OF INTEREST

Councillors Jessie Milne, Paul Howitt-Cowan, Judy Rainsforth, Mandy Snee and Angela Lawrence all declared a pecuniary interest in the motion as they were elected trustees of Almshouses. They further indicated that they would withdraw from the Chamber prior to consideration of the item.

25 MATTERS ARISING

The Monitoring Officer presented the report and advised Members that all actions had been completed within their targets.

RESOLVED that the Matters Arising be duly noted.

26 ANNOUNCEMENTS

Chairman

The Chairman addressed Council and informed members of a slight change to voting procedure, indicating he would only be inviting members for a vote "in favour" or "against". He would not be asking for abstentions unless a recorded vote was requested. Any member who did not identify their wishes would be assumed to have abstained.

Referring to recent engagements, on 29th May the Chairman and his wife attended a garden party at Buckingham Palace. As most Members were aware, the Chairman's Lady, whilst there had met with an unfortunate accident and was treated, first by medical staff on duty at the Palace, before being taken to hospital. The Chairman was pleased to advise his wife was recovering.

On 8th June the Chairman had had the privilege of being present at the unveiling of a Victoria Cross Memorial Stone to honour Private Samuel Needham in Great Limber. It was a

well-attended and moving service.

On 14th June the Chairman had attended the ABF Soldiers Charity reception at Hemswell Court, where there had been an entertaining after dinner speech!

It had been an honour to be present on both days of the Lincolnshire Show, and the Chairman had had the pleasure of meeting many interesting and diverse people.

On 24th June the Chairman had the opportunity to raise the flag here at the Guildhall to honour our armed forces, he thanked all those who had attended.

Later that day the Chairman had presented at the awards ceremony at Riseholme College. It had been uplifting to see so many young men and women receive their diplomas, before they embarked on careers mostly connected to agriculture. It had also been gratifying to have senior members of staff pay some very complimentary remarks about this council.

The Chairman spent Friday 28th in Cherry Willingham viewing an art exhibition by mostly children at Willow Court care home. There was some excellent young talent out there.

And finally, Saturday 29th June had seen the Chairman attend at an Armed Forces Celebration at the kind invitation of Gainsborough Town Council. He thanked those members of the Town Council also present at the evening's meeting, for hosting the event.

ii) Leader of Council

The Leader addressed Council and updated the Chamber in respect of the following matters since taking up office: -

• Leader's Panel

A meeting of the Leaders' Panel had been held shortly after the Annual Council meeting on Friday, 24th May. The Leader had taken the decision to split the Group membership in to two meetings; Core Leaders Panel and Full Leaders Panel.

The Core Leader's Panel would tighten the group back up to a more manageable size comprising up to nine members (down from 20 previously), focusing on the Chairmen of the Council's principle committees and, the Chairman of Council.

In consultation with the Chairmen of the policy committees, The Leader had eliminated the Policy Chairs' Briefing meetings; which served no useful purpose, took up considerable officer time, and duplicated work being undertaken elsewhere. The work would be moved into the Core Leader's Panel remit where necessary.

The Full Leader's Panel would remain central to the political leadership of the Council and would, in future, comprise all the Council's Chairmen and Vice-Chairmen, plus the administration's leadership. The Leader was of the belief that this was a positive step forward in that it would include opposition councillors

- **Lincolnshire Show**

The Leader, like the Chairman, had had the pleasure to attend the Lincolnshire Show. He recorded his thanks to the working group that pulled out the stand together and to officers at the council who worked so hard, this year often in challenging circumstances, to deliver the working group's vision for the stand.

It had also been a pleasure to attend the President's Lunch which had provided a good opportunity to network with a number of key stakeholders and partners.

- **Local Audit Quality Forum**

On Monday, 10th June the Leader had attended the Local Quality Audit Forum in London with the Chairman of the Governance and Audit Committee. He had addressed the forum about his "top tips" for being a new chairman of an audit committee.

The presentation had been positively received, with the Leader receiving personal thanks and direct requests for advice as a result, which was always pleasing.

- **Mark Sturgess (Executive Director of Operations)**

Members had been made aware that Mr Sturgess had supplied to the Leader his notice of retirement. Whilst it was little time yet before Mr. Sturgess would formally leave the Authority the Leader considered it opportune and appropriate to record his and the Council thanks for his service. The Chief Officer Employment Committee had agreed to follow a steady and deliberate course over the next nine months before finalising the Council's future chief officer structure. The Leader considered this to be the right approach and looked forward to the conclusion of the Peer Review later in the year.

- **Feasibility Fund**

The Leader was pleased to report that the Authority was now offering a district-wide fund, which supported the administration's policy to deliver prosperity and jobs. The new Feasibility Fund allowed business to receive a grant of up to £5,000, subject to 50% match funding, to assist in undertaking pre-development and feasibility work. This would help people understand a project's viability and deliver investor-ready plans and the associated financials to assist in improving operations, commercialising a product or service. The Leader hoped this would serve as a precursor to potential major business investment and growth across the whole of West Lindsey.

- **Central Depot Facility**

The Leader expressed his pleasure that at the Corporate Policy & Resources Committee on Thursday, 13th June, the proposals to replace the Council's existing depot facilities received unanimous, cross-party support.

Whilst the investment was still in the early stages, and some elements remained commercially sensitive, The Leader was hopeful that the new facility would be built by the Summer of 2021.

- **Media and TV Interviews**

The Leader also advised of a number of media and TV interviews which he had undertaken, including a piece for the BBC Sunday Politics East Yorkshire & Lincolnshire, an appearance on Sky News and BBC Look North.

- **Greater Lincolnshire Leaders' and Chief Executives' Meeting**

On Friday, 28th June the Leader had attended the Leaders' and Chief Executives' Meeting at Lincoln City Hall with Mrs. Fawcett-Moralee. The ten authorities, police and crime commissioner and LEP were continuing to consider the issue of a Growth Deal for Great Lincolnshire following the end of the previous devolution proposals.

The strategic needs of waste services were also considered at the meeting.

- **Central Lincolnshire Joint Strategic Planning Committee AGM**

The Leader had attended the Annual General Meeting of the Central Lincolnshire committee, here in the Guildhall, on Monday 17th June. The Leader of Lincoln City Council, Cllr. Metcalfe, was now the Chairman, succeeding our own Cllr. Summers who held the post in the previous year. The committee were grateful for his service. The Leader was looking forward to his involvement in the review.

- **First Consultation in relation to Local Plan Review**

As Members would be aware consultation in relation to the review of the Central Lincolnshire Local Plan Issues and Options paper commenced on Thursday, 6th June and ran until Thursday, 18th July 2019.

The consultation contained a number of proposals for how the plan might change, details of suggested new policies as well as detailing those policies currently identified as requiring no change.

Views were being sought from residents, stakeholders and Councillors on these proposals.

Prosperous Communities Committee would be preparing and agreeing a formal consultation response on behalf of West Lindsey District Council, however, as always, colleagues were encouraged to submit their own responses to the consultation.

An email providing further details in relation to the consultation had been circulated to all Councillors via e-mail on Thursday, 6th June 2019 from Rachael Hughes (Planning Policy Manager). The Email contained all the relevant links to the consultation material including contact details for the Central Lincolnshire Local Plans Team for questions and clarifications.

- **DCN Members Board**

On Wednesday, 5th June the Leader attended the District Council Network's Board

Meeting at the LGA's offices in London as a substitute (owing to a number of vacancies arising following the local elections). The most significant item discussed was the approach to the fairer funding formula and the business rates retention scheme. The Leader would also be acting as a substitute at the next meeting in Bournemouth next week at the LGA Conference.

› **APSE National Council**

On Thursday, 14th and Friday 15th June the Leader attended the National Council on APSE in York. APSE was celebrating its twentieth anniversary, following its emergence from ALDO in 1999. The meeting had had a substantive agenda to work through: A review of the organisation business plan, building a new business plan for future years, developing APSE's policy framework, reviewing the research programme – The Leader had specifically asked for some work to be undertaken in relation to temporary staff benchmarking, at the request of the Governance & Audit Committee – and a presentation on the latest joint research on housing.

iii) **Head of Paid Service**

The Head of Paid Service addressed Council on behalf of the Management Team during which the following points were made: -

- **Budget Consultation**

The Budget Consultation would go live next week, the launch date being 8 July. Members were encouraged to promote the consultation throughout their communities.

- **Names Badges**

Councillors had been issued with metal name badges for use at civic events for example. Councillors would still require their full ID Badge when entering the building.

- **Lincolnshire Show**

Thanks were expressed to the Democratic Team for a good Lincolnshire Show and for almost doubling the number of visitors to the Marquee.

- **Local Plan Consultation**

The Leader had provided Members with full details of the consultation underway. Members were reminded the closing date was 18 July and all were encouraged to submit responses.

- **Member Induction**

The Member Induction was drawing to a conclusion with one of the final planned events, the Governance and Audit Training having been held last week, prior to the Committee meeting. Officers were keen to receive Members feedback in order to

improve our offer to members and all were encouraged to complete any surveys they receive in respect of this matter.

- **Unaudited Financial Statements**

The Authority had successfully completed its Unaudited Financial Statements early, having finished the process by 8th May with the accounts published by 31 May. This was an excellent achievement, giving the timeframes previously operated to. The Head of Paid Service expressed his thanks and congratulated Caroline Capon and the team for their efforts.

- **LGA Peer Review**

As mentioned previously in the meeting by the Leader, The Authority had an LGA peer review planned for January 2020. Members would be kept abreast over coming months as to progress.

- **Alchemy Event**

The Authority would be hosting an Alchemy event over the 17/18 July organised by the Executive Director of Commercial and Economic Growth which would involve National Social Enterprises and Social Investors meeting together with local social enterprises to develop new ideas for West Lindsey.

- **September Council Meeting**

Following consultation with both the Leader and the Leader of the Opposition the decision had been taken to Cancel the meeting of Full Council in September due to lack of business.

27 PUBLIC QUESTION TIME

The Monitoring Officer confirmed to the meeting that no questions had been received from members of the public.

28 QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 9

Councillor Stephen Bunney, Ward Member for the Market Rasen Ward, submitted the following question to the meeting: -

- 1) ***Question to Councillor Owen Bierley, Chairman of the Prosperous Communities Committee, from Councillor Stephen Bunney, Ward Member for the Market Rasen Ward.***

“Street Littering, Dog Mess and Fly Tipping are problems throughout the whole district. What measures have West Lindsey District Council taken, or are considering taking, to strengthen the enforcement action to reduce these unpleasant environmental nuisances. Also have the Council considered adopting the consequence adopted by

several Councils, Barnsley and Wolverhampton being examples, of seizing and crushing vehicles from which fly tipping has been proved to have taken place.

Thank you”

The Chairman of the Prosperous Communities Committee, Councillor Owen Bierley, responded as follows: -

“Thank you for your question Cllr Bunney.

The Council has measures in place to tackle these types of issues and have a number of officers who are delegated to issue fixed penalty notices for this type of offence. We aim to target hot spot areas and base our approach on intelligence we have along with information from members of the public. We also use Public Space Protection Orders where necessary.

The Council has previously seized vehicles as part of fly tipping investigations and this is an approach we will continue to use in order to ensure that investigations can be carried out and perpetrators can be caught.

However, we do recognise that a partnership approach is likely to be most effective in addressing such long-standing problems as these. For example, in February, West Lindsey ‘signed up’ to work together with Lincolnshire Police, the Environment Agency, the County and other District Councils and other rural stakeholders to further combat fly tipping throughout Lincolnshire. The District Council also supports volunteer led community litter picks, with no fewer than thirty taking place in April and May alone. I also firmly believe that, as a Council and as individuals, we have a lobbying role to ensure that officers in rural areas have the necessary measures and powers available to them both now and in the future.”

Having heard the response, the questioner and a further Member requested additional information, namely: -

- The number of cars which had been seized by the Authority
- The number of cases of this type of offence enforced against and the type of action taken, for example ticket issued or warning given etc.

The Chairman of the Prosperous Communities Committee indicated that he would source such information and provide it to the Members concerned outside of the meeting.

29 MOTIONS PURSUANT TO COUNCIL PROCEDURE RULE NO. 10

Note: Those Councillors who had previously declared an interest in respect of the motion, left the Chamber.

Councillor Jeff Summers submitted the following Motion: -

“Council Tax Exemptions for Empty Almshouses.

What are Alms-houses?

Almshouses are run by local charities. They provide self contained low cost housing. Mostly for older people who have a low income. Often elderly people with no living relatives and homeless with no income or personal wealth.

Where.

Specifically I am referring to the Bell's Almshouses at Kingerby, which has served the parishes of Osgodby, Kingerby and Claxby since 1675 as their own social housing for those in 'need, suffering hardship or distress". This Registered Charity (229226) has a group of trustees made up of two parish councils, the local vicar and three volunteer co-opted members.

History.

The six original Almshouse fell into disrepair in the 1970's and 1980's. They have since been converted into 3 modern forms of accommodation. The work was fully carried out by local volunteers and as you see in the photograph a beautiful row of cottages in a tranquil setting has been established. The exceptional thing here is local volunteers have provided three one bedroom modern homes with no support or funding from West Lindsey. 3 social houses free to the district. Now fully let under licence not a tenancy to very needy local people. Due to the fact the residents are on licence and not tenants, the trustees do not charge a rent in its legal definition. Currently the licence fee is approximately half a commercial fair rent.

The charitable scheme and the latest set of accounts are available for the council to see.

Mr. Chairman.

Based upon the brief information I have presented tonight, the history and particularly the resurrection of these modest yet prestigious housing assets in West Lindsey.

I am asking for Council's approval to take this matter forward to our Corporate Policy and Resources Committee for consideration of approving the exemption of council tax for Unoccupied and Unfurnished Alms-houses.

I so move."

The motion was seconded by Councillor Lewis Strange, who spoke in support of the motions principles.

The Leader of the Council also thanked Councillors Summers for the motion and indicated it was the right and proper thing for the matter to be referred to Corporate Policy and Resources Committee so the full financial implications of the request were understood before a decision was made. The Leader was of the belief almshouses currently contributed around £17,000 in Council Tax to provide County, District and Police Services.

It was suggested that any paper should also look at the cost of providing exemptions for other supported housing schemes across the District, although no formal motion was moved.

The majority of Members were supportive of the motion in principle but indicated they would

need to understand the full cost implications of introducing such a policy.

Councillors Summers was of the belief the matter would only effect 15 almshouses and be of little cost to the Authority. This figure however was challenge and the Chamber was advised that a full report would cover all such matters.

Officers clarified that the wording unoccupied and unfurnished had been specifically used as it was identical to the terminology and definition used in the legislation when determining Council Tax exemptions.

Having being moved and seconded it was **RESOLVED** that: -

the matter be referred to the Corporate Policy and Resources Committee for consideration of approving the exemption of council tax for Unoccupied and Unfurnished Alms-houses.

Note: Those Councillors who had withdrawn from the meeting prior to consideration of the motion returned to the Chamber.

30 MAKING THE WILLOUGHTON NEIGHBOURHOOD PLAN

Members were asked to give consideration to a report to fully 'make' (adopt) the Willoughton Neighbourhood Plan following a successful referendum.

Councillor Paul Howitt Cowan, as Local Ward Member, introduced the report. He expressed thanks, to the Group for their hard work, and to the Officers for the support they had offered.

Representatives from Willoughton Parish Council were in attendance and prior to Members debating the matter the Chairman invited them to make a short address to Council and present their successful Neighbourhood Plan.

Councillor Peter Baldwin, addressed the meeting and made the following short address: -

"You will be pleased to know I am not making a large speech

I would however like to thank some members of the Willoughton Parish Council as well as those villagers who "volunteered" to form the Neighbourhood Development Plan Committee. It has been their time and effort that has resulted in our Plan today.

Initially I was unsure about this when it was first raised and two people deserve special mention for helping the Parish Council arrive at a decision. One of those individuals was Luke Brown who went on to be our consultant and worked with us closely through all aspects – we would not be where we are today without Luke's help.

The other person is from within your midst, and that is Councillor Steve England. Again it was very reassuring to have a District Councillor knowledgeable about the process prepared to come along to one of our meetings and answer our questions

without any prejudice at all.

I am pleased to say that having gone through the process and have an approved Plan in our hands we are delighted with the result.

Thank you”

Councillor Baldwin then formally presented the Plan to the Chairman.

Members across the floor congratulated the Group on their remarkable achievement.

It was moved, seconded and duly

RESOLVED that the Willoughton Neighbourhood Plan be adopted and made.

31 TREASURY MANAGEMENT ANNUAL REPORT 2018/2019

In accordance with the requirements of the Council’s reporting procedures, Members gave consideration to a report which set out the treasury activity during 2018/19 and the actual Prudential Indicators for 2018/19.

The Leader of the Council presented the report and in doing so advised the report had previously been considered by Corporate Policy and Resources Committee

This report was a requirement of the regulations issued under the Local Government Act 2003 and was in compliance with the CIPFA Code of Practice on Treasury Management and the Prudential Code for Capital Financing.

It was best practice that Full Council received three reports each year and this was the final report which set out what had been actually achieved against the original budgeted position.

The Leader indicated he was pleased to advise that: -

- Treasury management activity had been undertaken within the approved Prudential Indicators.
- The average investments of £15.975m had generated a£246k income, at a weighted average rate of 1.57%
- Expenditure on capital investments had totalled £21m for the year

In respect of financing capital investments from borrowing, this was reflected in the Capital Financing requirement of £23m (cumulative). The Authority had borrowed £11m from the Public Works Loans Board and had utilised £12m of internal borrowing from cash balances.

In respect of our Non-treasury investments in commercial property, expenditure on the Portfolio as at 31 December had totalled £15.984m with the portfolio generating a 7.27% gross yield and resulting in £0.662m contribution to the costs of running council services.

The Council took a risk based approach to acquisitions and financial management and whilst the Authority did not charge an Minimum Revenue Provision, set-aside in the Valuation

Volatility Reserve was a minimum of 5% of purchase price, to mitigate against any loss of investment upon future sales. In addition, a Commercial Contingency budget of £200k was included within the base budget to mitigate any shortfall of in year income targets. This was considered a prudent approach and in concluding his introduction the Leader moved the report.

Debate ensued and Members posed a number of questions to Officers expressing concern at the variation of the figures within this report when compared to the Statement of Accounts document.

In responding Officers confirmed that the 7.2% yield referred to was a gross yield not a net yield and apologised that this had not been corrected.

Addressing the variances within the figures, the 18/19 figures in relation to income were a part year figure. When preparing Business cases, the full year impact was based on the part year figures.

The 660k contribution was in fact the contribution after all investments costs had been deducted and as such the 7.2% yield related to a much bigger return.

Regarding the variation between the figures in this document and the Statement of Accounts the Executive Director of Resources offered all Members a workshop on the matter. Given the importance of the two documents, it was important Members thoroughly understood the Statements. Members welcomed this opportunity, especially given the number of new members

The Financial Services Manager also advised Members it was important to note the commercial investments referred to within this report were investments bought under the specific policy. The Statement of Accounts would include all property investments some of which would fall outside of this specific policy and therefore account for the differing amounts.

Members asked further questions specifically in respect of the "fair value price" having reduced and whether this would continue. There had previously been concerns raised regarding the out of district investments and if returns were low it was suggested maybe the Authority should invest locally and seek social returns.

Officers responded advising, the different in valuation reflected the cost of acquisition. The fairer value would not continue to fall, but reflected the costs incurred of buying properties. When the properties were valued independently at the end of the year the acquisition price had to be deducted hence the reduction in value.

The value would not fall further. Values had been based on the leases in place and were in fact a multiple of the return the property would make. All leases had a minimum of 10 years to run and as such had considerable "life" within them. Provision had been made should there be any reduction in these incomes however assurance was offered that this was not expected. It was also stressed the value did not affect or impact the income generated. In terms of the investment split the portfolio was a balanced one, with no one sector, or geographical area being flooded with investments, again to mitigate risks, however the policy did state all investments must be with a two-hour drive of West Lindsey.

The low returns referred to within the report related to the treasury management investments. As such, the authority had invested £3m into the CLA fund which returned around 4% to mitigate the low returns offered by other treasury investments. It did not relate to commercial property investments.

It was stressed that the combination of investments was what created the best returns.

In response to questions as to whether this split and policy would continue, Officers advised that there were changes afoot in terms of CIPFA guidance which Officers would need to give cognisance to and which may have an impact. The Corporate Policy and Resources Committee had allocated a £30m fund for investments, £15.9m had been spent, a further property was in process but may not materialise. However, if it did the spend would total in excess of £20m and the future of the fund and policy would be a matter for the Corporate Policy and Resources Committee to determine.

Assurance was also offered that the Authority did invest in District for Social Regeneration and Economic Regeneration. This report looked at properties which met the policy and criteria set out by the Corporate Policy and Resources Committee where a commercial business case could be made. However, there were plenty of investments the Authority had made from its reserves that were purely about Gross Value Added to the District and the community, one recent example being the Saxilby business units which were expected, if all leased, to just about cover their costs.

The Chairman of the Governance and Audit Committee advised that Commercial Acquisitions were no longer to be a matter for the Annual Governance Statement going forward and thus should give Members some assurance that the Council's activity in this area was considered robust.

Furthermore, he advised that Statement of Accounts Training was being held on 23 July at 12pm. Whilst this was mandatory for Governance and Audit Committee Members all Members were welcome and he strongly encouraged them to attend.

In conclusion the Leader of the Council indicated that historically investment returns for internally managed funds had been around 0.42% when he joined the authority and these were now substantially higher and he offered his congratulations to the finance team for their endeavours. He also suggested the 2 September, given the cancellation of Council, may be an opportune date on which to hold the previously mentioned workshop.

RESOLVED that the Annual Treasury Management Report and actual Prudential Indicators for 2018/19 be approved.

Note: Councillors Young, Rollings and Darcel requested that their vote against the above decision be recorded.

32 MEMBERSHIP OF THE LICENSING COMMITTEE / REGULATORY COMMITTEE - APPOINTMENT OF ADDITIONAL MEMBERS

Members gave consideration to a report which sought to appoint additional Members to the

Licensing Committee (and Regulatory Committee due to Constitutional requirements) in order that the Committee met the statutory requirements of the Licensing Act 2003, and to reaffirm the Chairman / Vice-Chairmanship, in light of having had to re-appoint to the Committee.

The report also sought to re-appoint the Vice-Chairman of the Corporate Policy and Resources Committee following the resignation of Councillor Kinch from the position.

In response to questions, the Monitoring Officer confirmed the oversight at Annual Council had not put the Council at risk as there had been no matters determined by the Licensing Committee in the intervening period.

The Monitoring Officer also confirmed that training would be provided for those two additional members that were being appointed to the Committees.

The Leader placed on record his thanks to Councillor Kinch for the work he undertaken in the role of Vice-Chairmanship.

RESOLVED that: -

- (a) the number of Members to be appointed to serve on the Licensing Committee and Regulatory Committee be noted;
- (b) the allocation to different political groups of seats on the Licensing Committee and Regulatory Committee, as set out in Appendix 1, be noted;
- (c) in accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups, Members detailed at Sections 3.3 and 3.4 be appointed to serve to on the Council's Licensing Committee and Regulatory Committee for the 2019/2020 civic year;
- (d) the Chairman and Vice-Chairmanship appointments made at Annual Council on 20 May 2019, in respect of the Licensing Committee and Regulatory Committee, be re-affirmed; and
- 5) Councillor Anne Welburn be appointed Vice-Chairman of the Corporate Policy and Resources Committee with immediate effect.

The meeting concluded at 8.11 pm.

Chairman